

Agreement for Investigation & Detective Services

The agreement, made this day of _____, by and between _____ herein after called **CLIENT** and **QUALLS SECURITY & INVESTIGATIONS, Inc.**, specializing in investigations and detective work, herein after called **AGENCY**. Whereas, **CLIENT** desires to employ a detective agency & investigator(s) to furnish certain services to **CLIENT** whereas the **AGENCY** submits a proposal for the aforesaid services as follows:

SURVEILLANCE (paragraphs 1-7)

1. The **AGENCY** shall be hired at a rate of \$_____ per hour, per agent. Hours start from our local office. Travel time charged up to 45 minutes to location and from final location, back to the office.
2. The **AGENCY** shall be reimbursed for all out of pocket expenses, including, mileage at ____ cents per mile. Expenses shall include, but not limited to tolls, parking, cell/telephone, overnight postage and any other expenses incurred to complete the investigation process.
3. The **AGENCY** shall be hired for a minimum charge of four (4) consecutive hours per day.
4. The **AGENCY** will be available and will provide services for up to twenty-four (24) hours per day as agreed upon.
5. The **AGENCY** will make every effort to obtain video/photographs of the subject's activities. The **AGENCY** is not duty-bound to guarantee footage for the **CLIENT**. The outcome does not affect the labor and expenses set forth.
6. **CLIENT** agrees to pay an advanced retainer to **AGENCY** of \$_____. Any portion of retainer not used will be refundable. In the event the advanced retainer is used, **AGENCY** will perform additional services, which the **CLIENT** shall be responsible for as well as and additional fees set forth in the agreement. **CLIENT** will be notified of additional fees within twenty-four (24) hours of occurrence. **CLIENT** agrees to pay agency all additional billings as soon as presented.
7. In the event the **AGENCY** is retained, and/or cancelled, **CLIENT** shall be billed at a minimum rate of two (2) hours for setup and review.
 - **CLIENT** fully understands and agrees that at NO TIME will **CLIENT** or one of their REPRESENTATIVES show up at any surveillance location during times at which surveillance is being conducted, nor will they contact the SUBJECT of the investigation or let the SUBJECT of the investigation know that they are under investigation. **CLIENT** agrees that if this clause is broken, it will IMMEDIATELY terminate the investigation and ALL RETAINERS WILL BE FORFEITED.
 - **CLIENT** fully understands and agrees that at NO TIME will **CLIENT** be UNTRUTHFUL in regards to any information given to CONTRACTOR. This includes but is not limited to, WHY the **CLIENT** is pursuing the investigation or requesting services. Certain investigations are available ONLY with permissible purposes, and although contractor makes every effort to verify and validate that all requests are compliant, CONTRACTOR relies heavily on the information supplied by **CLIENT** in the consultation phase. **CLIENT** agrees that if this clause is broken, it will IMMEDIATELY terminate the investigation and ALL RETAINERS WILL BE FORFEITED.
8. **FLAT RATE** option: **CLIENT** agrees to pay \$_____ for _____ days, at _____ hours per day. Additional hours will be charged as mentioned in paragraph # 1 and #2.
9. Refund policy shall be set forth as follows:
 - (A) Written notification of termination of services must be received by the **AGENCY** by certified mail, or hand delivery.
 - (B) Services in progress at time of receipt of termination shall be accordingly.
10. **COLLECTIONS POLICY** shall be set forth as follows: (A) **CLIENT** placed for collection shall be liable for all expenses and legal fees. (B) **CLIENT** confidentiality ceases at non-payment. (C) The **CLIENT** is responsible for 1.5% interest charge on unpaid services, compounded monthly. (D) The **CLIENT** is liable for any incident(s) that occur during **AGENCY** investigation, which lead to additional expenses, or the need for **AGENCY** to be represented by legal counsel. (E) **CLIENT** has authorized **QUALLS SECURITY & INVESTIGATIONS, Inc.** to charge their credit card for services agree to not contest transactions for payment of services without first contacting our office.
11. **Background Searches:** Type of Search (*indicate type of search and location where applicable*)

Now therefore, this agreement witnesseth that or and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed that the agency shall furnish such detective services and that the client shall make payment for the same in accordance with the terms and conditions set forth above. This agreement shall in interpreted in accordance with the laws in the State of Maryland. In the event, of a dispute between parties the same shall be resolved in accordance of the rules and regulations of the Cecil County Court system, Elkton, MD.

In witness whereof, the parties to these present have hereunto caused these present to be executed in duplicate the day and date first above mentioned:

Please Print:

First Name _____ Last _____ Signature _____ Date _____